

MINUTES - SOUTH CHILDREN'S SERVICES LEADERSHIP TEAM
Meeting held 19th January 2010 @ Royds High School
Present:

Bernadette Young
 Shaïd Mahmood
 Louise Megson
 Maura Laverty
 Everton Wattley
 Sue Morgan
 Munaf Patel
 Diane Drury
 Keith Lander
 Beverley Carter
 Tom O'Donovan
 Rosaline Morley
 Doreen Escolme
 Johnathan White
 Dave Bache
 Barbara Temple
 Liz Snelling
 Satbinder Soor

(CHAIR) Head Teacher – Royds Specialist Language College
 DCSU – Locality Enabler – North East and South
 VCFS – St Luke's & Cluster Chair – **Beeston Hill and Holbeck**
 Head Teacher and Cluster Chair – **Upper Beeston and Cottingley**
 Community Sports Officer – South
 Education Leeds – Integrated Children's Services
 Signpost – Project Coordinator
 CYPSC – Service Delivery Manager – South
 Deputy Area Manager
 NHS - CAMHS
 Area Management Officer – South East
 Integrated Processes Coordinator – South
 NHS Leeds
 Head Teacher
 Project Director – South Area Management Board
 Extended Services Adviser – South
 Head Teacher
 Youth Service Senior Youth Officer

In Attendance:

Jenny Cryer
 Bryan Tuffin
 Anne Cowling
 Sue Doherty
 William Newham

Igen
 Head of School Improvement – Secondary and Special
 Manager – Leeds Healthy School and Wellbeing Programme
 Senior Community Sports Officer
 DCSU – Support

Apologies:

Pat McGeever
 Gill Austerfield
 Jim Reid
 Anne-Marie Holdsworth
 Maria Townsend
 Pauline Ward
 Cathy Gurney
 Cllr Bob Gettings
 Lesley Schofield
 Chris Halsall
 Simon Costigan
 Christine Street
 Josh MacDonald
 Cllr Angella Gabriel
 Julie Sykes
 Jeanette Scott
 Sally Blunt
 Louise Drury
 Vera Smith
 Dennis Fisher
 Deborah Kenny

VCFS – South Leeds Health & Cluster Chair – **LS10XS**
 Head Teacher and Cluster Chair – **Morley**
 Head Teacher & Cluster Chair – **Ardsley and Tingley**
 Head Teacher & Cluster Chair – **Middleton**
 Head Teacher & Cluster Chair – **Rothwell**
 Head Teacher
 Head of Children's Centre Services – South
 Children's Champion – Outer South Area Committee
 Youth Offending Service
 Education Leeds – School Improvement
 Aire Valley Homes Leeds – Housing
 Job Centre Plus
 South Leeds Area Hub
 Children's Champion – Inner South Area Committee
 West Yorkshire Police
 CYPSC – Service Delivery Manager
 Joseph Priestley College
 VCFS – South Leeds Health For All
 Safeguarding
 Governors Representative - South
 Education Leeds (SIA/SIP)

1 Welcome apologies and introductions.

Bernadette Young welcomed colleagues to the meeting and introductions were made.

Bernadette informed the Leadership Team that Anne Lodge will be handing over the administrative support to the Leadership Team to Will Newham (William.Newham@Leeds.gov.uk). Bernadette went on to thank Anne on behalf of the group for her commitment and enthusiasm in supporting the work of the South Leadership Team over the past year.

2 Minutes of the last meeting and matters arising.

Accuracy: The minutes were agreed as an accurate record of the meeting.

Matters Arising:

Re: Governance Arrangements – Shaid Mahmood updated that work is ongoing to make the terms of reference for the 5 wedge based Children Leeds Leadership Teams fit for purpose for the local authority. Shaid also commented that city wide there are a number of pieces of work coming together that will strengthen how partnership elements function, such as the implementation of the Children’s Trust Board. Martyn Stenton (DCSU Project Lead) is leading the partnerships and governance work which focuses on establishing a new Children’s Trust Board and surrounding governance arrangements, as well as incorporating the governance for locality arrangements.

Re: Police representation – Shaid Mahmood agreed to progress strengthening the links of the leadership team with the police and the DCSP.

Re: NEET – picked up under item 5.0

3 South Targeted Connexions Resource

Jenny Cryer updated the South LT that Igen has been awarded the contract to manage the delivery of wedge based Connexions intensive support in the localities in Leeds. Jenny then outlined the key principles they will be seeking to action.

In Summary -

- Wedge Based Management Groups: In each wedge a Locality Management Group will be convened consisting of all stakeholders. There will be a Young people’s advisory group within each wedge which will specifically target young people who may be accessing intensive support. These two groups will work together to identify the priorities and project areas for each wedge.
- The contract will be managed by a senior manager based at Igen who will work with the 5 Locality Managers. The locality managers will coordinate the PAs within their respective wedges.
- Wedge Delivery Plan: For each wedge the Locality Manager, Locality

Management Group and Igen Contract manager will develop a delivery plan for consultation and agreement with partners.

- PAs – PAs will continue to be employed by and based at their current organisations
- All of the above will form a Locality team to deliver intensive support services.

For full and more detailed information please see report circulated with the Agenda.

A number of members of the Leadership team suggested that the NEET thematic sub group would be a sensible place for this work to sit. Jenny agreed that if there are already appropriate groups set up and meeting within the wedges then it would make sense to utilise existing forums.

Shaid Mahmood clarified that Connexions deliver the universal side while Igen will be delivering the targeted resource within. Barbara Temple highlighted the importance of having consistency in service from this year to next as well as every child having a named PA.

4 Feedback from the announced inspection of Safeguarding and Looked After Children's Services.

Shaid Mahmood delivered a brief presentation highlighting the main findings and key recommendations from the recent Ofsted inspection of safeguarding and services for looked after children (presentation available on the Children Leeds Website, link to full inspection report circulated with agenda).

Shaid emphasised that improvement work is ongoing:-

- The new improvement board starts its role with Bill McCarthy as Independent Chair. The first meeting Jan 2010
- The interim DCS, Sandie Keene in post. Eleanor Brazil confirmed as the interim from 1st March 2010.
- Planning for the recruitment of a permanent DCS has begun.
- The children's services review findings will be shared and plans put in place to implement any recommendations.
- Implementation of integrated services continues.

Detailed Improvement Plan: The first draft will be complete by the end of January with the final draft to Exec Board in early March and will be centred on five themes:-

- Effective leadership and governance of integrated children's services in Leeds.
- Excellent safeguarding standards and practice.
- Improve outcomes for looked after children.
- All young people participating fully, socially and economically.
- A highly skilled, well supported, motivated and continually developing workforce.

Following the Children's Services Review going to Exec Board, more extensive sharing of findings and recommendations will be possible. It was agreed that the findings from the review of children's services would be added as a substantive item to the next meeting on the 17th March. **Action: Shaid Mahmood**

Shaid noted that the inspectors were complementary of locality working and circulated a page of selected quotes taken from the report.

5 Update on NEET thematic group and the NEET Project in Beeston Hill and Holbeck.

Louise Megson circulated a report and delivered a brief update on the work of the NEET Thematic Group and the NEET project in Beeston Hill and Holbeck and LS10XS. It had been identified that there was an urgent need to develop a more coordinated approach to preventative NEET work in the area.

In summary, the work has been planned to focus on offering the identified children a range of aspirational activities that give them access to opportunities that they may not otherwise experience in their lives. The intention is that providers of these activities will work with the children over a long period of time and act as mentors and role models. This plan will tackle the attitudes and aspirations of young people much earlier than their teenage years

The 2 clusters have committed £5,00 to this work. The Providers (The Works and the Hunslet Club) will deliver a pilot project of activities for the target group of children across the two clusters from the 1st January to 31st March 2010. Each provider will offer one after school club session in each cluster and will work with 14 of the target children (Total 56 in the pilot).

The providers and the schools are working together to arrange for the providers to meet the target group children and as many of their parents as possible in each school. When this initial work is complete, the Providers will begin their work to engage the children in their chosen activities.

Shaid Mahmood noted that we need to take note of good practice and if NEET becomes a priority for a particular area we may need to re-focus resource from others.

6 School Improvement Strategy

Brian Tuffin (Education Leeds – Head of School Improvement Secondary and Special) tabled the Draft Leeds Policy For School Improvement and briefly outlined the main points to be taken from the plan. The policy aims to support schools in their search for excellence. It is built on self evaluation and the needs for all schools, all leadership teams and all colleagues to be reflective and self critical. It aims to celebrate, network, share practice and develop a coaching culture to support everyone on the journey to excellent practice.

Brian highlighted how the new policy for school improvement better describes

the relationships between the local authority and schools as well as the school to school relationships. It is also much more explicit on how schools can contribute to improvement and share excellent practice rather than just responding to concerns. Brian also drew specific attention to the flowchart for sharing an emerging concern. Where an emerging concern is raised by the school, Education Leeds or Children's Services partners the process is much more clearly outlined (from 'concern identified' to 'new support plan agreed')

7 Healthy School Enhancement Model

Anne Cowling (Education Leeds – Leeds Healthy School and Wellbeing Programme) delivered a presentation introducing the South LT to:

- a) the new healthy school enhancement model
- b) the new school leadership model.

Healthy School enhancement model: (Presentation circulated with Agenda)

The model is an outcomes based model for improving the health and wellbeing of children and young people which will provide universal and targeted health interventions and involve a mixture of school-based, local and national priorities, which will be flexibly developed by schools in conjunction with key partners. Schools will be guided through the enhancement using an online tool which will enable them to progress towards achieving meaningful outcomes.

School Leadership Model: (Presentation circulated with the Agenda) Anne highlighted the proposed 'service to schools' model which consists of 3 levels of Leadership:

- Leading Partner School / Cluster – Will host healthy school consultant who will spend the bulk of their time **rolling out the healthy school enhancement model to the wedge** but will also give in-reach capacity building to the school for 1 day a week.
- Learning partners school / cluster – School / cluster will host a specialist consultant who will offer specialist support city wide and in-reach work within the school./
- Wellbeing priority champions – Enthusiast within schools in the wedge who will receive leadership / coaching / expertise training. Wellbeing priority Champions will offer in-reach work with own school in year 1 with possible out-reach to locality with specialisms by year 2.

Anne highlighted that there is a fair amount of flexibility in how the enhancement model can work. It was agreed Bernadette Young would work with Shaid Mahmood to pull together small working group of the South LT with Head Teacher involvement to begin to shape how best to take forward in the South. **Action: Bernadette Young & Shaid Mahmood**

8 Items for update/report back

8.1) Integrated Service leaders – Barbara Temple circulated the role descriptor for the ISLs and updated that a number of the posts have now been filled and it will be clear which ISLs will be assigned to what locality by the

17th March 2010.

8.2) Children Leeds Panels – Munaf Patel updated the Leadership Team that the training for the members of the South Children Leeds Panel took place in December but the attendance was down due to the heavy snow. The panel will meet for the first time to discuss families in February. Munaf reminded the Leadership Team that the forms for making a referral to the South CLP can be found on the Children Leeds Website (www.childrenleeds.org.uk).

8.3) Youth Sector Development Fund – Bernadette Young updated that a bid for 0.5M has been submitted by the leadership team in partnership with the South Leeds Hub.

8.4) South KS3/KS4 Inclusion Pilot – Bernadette Young updated that resource has not yet been confirmed. Discussions with Education Leeds are ongoing.

8.5) Locality Governance – Previously covered.

8.6) Extended Services – Previously covered.

9 AOB

South CAF Report – Rosaline Morley delivered a brief verbal report on the progress of the CAF both city-wide and with specific relation to the South. A number of members of the leadership team requested to see the breakdown of services/agencies making referrals.

10 Forward Plan – Items to be raised at the next Leadership Team – 17th March

- Youth work MAP – Satbinder Soor
- Team Neighbourhood – Keith Lander
- Children's Services Review – Shaid Mahmood

11 Date and time of next meeting / future confirmed meeting dates.

South – Children's Services Leadership Team				
Date			Time	Venue
17 th	March	2010	9:30 – 12:00	Tbc
20th	April	2010	9:30 – 12:00	Tbc
30th	June	2010	9:30 – 12:00	Tbc